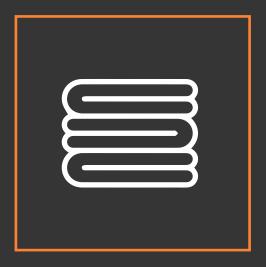
### upflip



## MOBILE LAUNDRY CLEANING SERVICES

LAUNDROMAT, CLOTHES CLEANING BUSINESS, DRY CLEANING

**BUSINESS CHECKLIST** 

# The UpFlip Mobile Laundry Cleaning Services, Laundromat, Clothes Cleaning Business, Dry Cleaning Cleaning Business Checklist will cover the following sections:

- 1. Create a Plan Checklist
- 2. Name Your Cleaning Business Checklist
- 3. Form the Cleaning Business Structure Checklist
- 4. Get the Financial Tools to Run Your Cleaning Business Checklist
- 5. Get the Insurance to Run Your Cleaning Business
- 6. Get Equipment to Operate Your Cleaning Business Checklist
- 7. Get the Software to Run Your Cleaning Business Checklist
- 8. Marketing Tools for a Cleaning Service Checklist
- 9. Cleaning Company Supplies Checklist

Trademark the business name and logo.

#### **Planning**

Cleaning business ideas

Goals for your cleaning husiness

Godis for your cleaning business		
☐ Your budget		
☐ Your pricing strategy		
☐ Your marketing plan		
Name Your Cleaning Business		
Make the name easy to spell.		
<ul><li>☐ Make the name easy to spell.</li><li>☐ Purchase a domain.</li></ul>		

Register and pay the DBA fee (if not included with the business structure).

<b>Business Structure</b>		
	Register your business with the state (choose one).	
	☐ Sole Proprietorship	
	☐ Limited Liability Company	
	☐ Corporation	
	Partnership	
	Get a DBA if you will operate under a different name.	
	Apply for an EIN on the IRS website.	
	Get county and city licenses.	
	Apply for the required insurance.	
	Get a seller's permit (state tax ID).	
Fir	nancial Tools	
	Set up a business bank account.	
	Apply for a business credit card.	
	Consider getting business loans.	
	Find a payroll solutions provider.	
	Get a payment processor.	
	Choose and set up accounting software.	
	Decide whether you want to set up a 401K.	
Ins	surance	
	General liability insurance	
	Worker compensation insurance (if you hire employees)	
	Bond insurance	
	Unemployment (if you hire employees)	

Professional liability insurance
Cybersecurity insurance
Commercial vehicle insurance
Health insurance (if required by law or if you want to be an awesome boss)
Business Equipment
Company vehicle
☐ Laptop or PC
■ Smartphone
☐ Business phone number
Internet
Point-of-Sale machine or credit card reader
Software
Payroll solutions
Payment processor
Accounting solutions
☐ Scheduling software
☐ Professional website (domain from GoDaddy and hosting)
Online booking software
Marketing tools (We have a complete list for them.)
Marketing
You'll need marketing tools to help your cleaning business grow and find prospective clients. Small business owners will benefit from the following brand assets:
□ A logo
Business cards

☐ Signs on location (if you run a dry cleaner or another cleaning shop)		
☐ Signs on vehicles (for a mobile business model)		
☐ Click Funnels		
Create Business Directories on:		
☐ Google My Business		
☐ Google Local Ads		
☐ Facebook		
LinkedIn		
☐ Siri and Apple Maps		
☐ Angi.com		
☐ Yelp for Business		
☐ Thumbtack		
Alexa		
Blanket		
Submit your site map to the following companies for indexing:		
Google		
Bing		
Baidu		
☐ Yahoo		
☐ Yandex		
Ask.com		
☐ DuckDuckGo		

You'll need the following supplies:

### Mobile Laundry Cleaning Services, Laundromat, Clothes Cleaning Business, Dry Cleaning Supplies

Hangers
Rolling baskets
Laundry soap
Cleaning chemicals for dry cleaning
Dryer sheets
Clothing racks
Washing machines
Dryers
Garment covers
Spot cleaner
Information tags
Clothing conveyor
Presses