

You'll want to perform the following tasks when cleaning a living room.

	DATE	TASK
☐		Take before pictures.
☐		Dust ceiling fans.
☐		Clean light fixtures.
☐		Dust furniture and shelves.
☐		Wipe down countertops.
☐		Vacuum and mop floors.
☐		Vacuum couch.
☐		Wash pillow covers and blankets.
☐		Clean the TV remotes.
☐		Clean electronics with keyboard duster and anti-streak cleaning agents.
☐		Shampoo rugs and carpets.
☐		Clean windows.
☐		Replace air filters and mark the filter with the date you changed it.
☐		Clean baseboards.
☐		Wash door frames.
☐		Disinfect doorknobs.
☐		Wipe light switches.
☐		Test fire alarms.
☐		Verify that the Carbon Monoxide detector works.
☐		Clean vacuum cleaner.
☐		Take out trash.
☐		Take after pictures.

You'll also want to include a space for notes, pictures, and who cleaned the room for documentation purposes.

Notes: _____

Attach pictures here if using an electronic format:



Cleaned by: _____